



Housekeeping Task Sheet

Task Sheet 01/31/06/LT/1

Attendant ID and Name /

Task Details

Task Sheet No. 1 Completed Date

Auto Generated N

Instructions LIGHT TOUCH ON ROOM

Room Details

Room No	Room Status	FO Status	Reservation Status	Title	Name	Tasks
1001	DI	OCC	Arrived	MRS	Doucette, Kim	
1006	IP	OCC	Arrived	Mr. & Mrs.	Sanders, Jill	
111	DI	OCC	Due Out	MR	ANN TAYLOR 46	FS
128	IP	VAC				
2019	IP	OCC	Arrived	MRS	TRUESDALE, JANET	
320	IP	OCC	Arrived	MRS	How ard, Christina	

Total for Attendant -

Total Rooms 6
 Total Adults 5
 Total Children
 Departure Rooms 1
 Dirty 2

@ Sleep # Skip ! Arrival



Housekeeping Task Sheet

Report Summary

Date	Task Sheet No.	Attendant	Total Rooms	Dirty Rooms	Pickup Rooms	Clean Rooms	Dep. Rooms	Adults
01/31/06	1		6	2	0	0	1	5
Total			6	2	0	0	1	5